



## Schedule A FAQs

### *What is Schedule A?*

The Schedule A Hiring Authority is a non-competitive hiring tool for persons with disabilities. To apply using Schedule A, you must submit documentation (referred to as a Schedule A letter) that proves you have an intellectual, severe physical, or psychiatric disability.

### *How can I obtain a Schedule A letter?*

The Schedule A letter serves as “Proof of Disability Documentation”. This documentation lets agencies like FERC know that you are eligible to apply using Schedule A. It is advisable to have this letter ready before you apply under the Schedule A Hiring Authority.

You can request this documentation from:

- Your doctor;
- A licensed medical professional;
- A licensed rehabilitation professional; or
- Any federal, state, District of Columbia, or US territory agency that issues or provides disability benefits.

The proof of disability documentation needs to specify that you are eligible to apply using Schedule A. It does NOT need to detail your specific disability, medical history, or need for accommodation.

### *How do I apply for FERC positions using Schedule A?*

All of our vacancies are posted on our website at [www.ferc.gov/careers](http://www.ferc.gov/careers). You can view the “Qualifications & Evaluation” section of each job announcement to match your experience to our positions. When you are ready to apply, use USAJOBS to upload your resume and Schedule A documentation to apply for positions. If you have additional questions about Schedule A eligibility, please contact the FERC Equal Opportunity Specialist, Kadia Givner ([Kadia.Givner@ferc.gov](mailto:Kadia.Givner@ferc.gov)).

### *Where can I find more information?*

<https://www.eeoc.gov/eeoc/publications/>