

FEDERAL ENERGY REGULATORY COMMISSION
Office of Enforcement
Washington, DC 20426

February 7, 2018

**TO COMPANIES FILING FERC FORM NO. 552
ANNUAL REPORT OF NATURAL GAS TRANSACTIONS**

Enclosed are instructions and other pertinent information for use in preparation and submission of FERC Form No. 552, Annual Report of Natural Gas Transactions (Form No. 552), for the reporting year ending December 31, 2017.

HIGHLIGHTS

- The deadline for filing the 2017 Form No. 552 is **May 1, 2018**.¹
- Please note that the instructions for filing Form No. 552 were revised to clarify that next-day natural gas transactions must be reported according to the revised NAESB standards, which adjusted the Timely Nomination Cycle deadline for scheduling natural gas transportation from 11:30AM Central Clock Time (CCT) to 1:00PM CCT. Please report next-day physical transactions on the Form No. 552 according to the revised NAESB standards.
- The Fillable Form No. 552 PDF is available for download at <http://www.ferc.gov/docs-filing/forms/form-552/form-552.pdf>.
- All software and technical questions regarding submission and access to FERC Form No. 552 should be directed to FERC Online Support staff by email at ferconlinesupport@ferc.gov.
- Questions concerning reporting and filing requirements should be directed to the Office of Enforcement's Division of Energy Market Oversight by email at form552@ferc.gov.

¹ See 18 C.F.R. § 260.401(b)(2)

WHO MUST SUBMIT FERC FORM NO. 552

Physical natural gas buyers and sellers must complete and file the form annually if their "reportable" natural gas purchases or sales are equal to or greater than 2.2 trillion British Thermal Units (TBtu) or 2.2 million (2,200,000) MMBtu for the reporting year.²

WHEN AND HOW TO SUBMIT FERC FORM NO. 552

Companies required to file the Form No. 552 must eFile it by May 1, 2017, by 5:00 PM, Eastern Time. Paper copies are not acceptable.

New companies filing for the first time must first register with FERC Online at <https://ferconline.ferc.gov/eRegistration.aspx>. Once registration is complete, a company can eFile their Form No. 552 Report at <http://www.ferc.gov/docs-filing/efiling.asp>.

Tips and instructions for completing the Form No. 552 are available at <http://www.ferc.gov/docs-filing/forms.asp#552>.

RESUBMISSIONS OF FERC FORM NO. 552

Resubmit any revised Form No. 552 data using the fillable Form No. 552 PDF at <http://www.ferc.gov/docs-filing/forms/form-552/form-552.pdf>. Revised reports should be noted in the remarks section of the List of Schedules. The reason for the resubmission must be explained.

Any questions concerning reporting and filing requirements should be directed to the Office of Enforcement's Division of Energy Market Oversight by email at form552@ferc.gov.

Sincerely,

Adam Bednarczyk
Chief
Market Oversight Branch 4

² See 18 C.F.R. § 260.401(b)(1)(i) and (ii).